



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, AVIATION TASK FORCE ALASKA  
1060 GAFFNEY ROAD #8900  
FORT WAINWRIGHT, ALASKA 99703-8900




APVR-AVN-CO

1 March 2006

MEMORANDUM FOR ALL AVIATION TASK FORCE PERSONNEL

SUBJECT: Policy Letter #2 (Prevention of Sexual Harassment)

1. PURPOSE: To establish the responsibility of all members of this command to maintain an environment that is free from sexual harassment.
2. APPLICABILITY: This policy applies to all personnel assigned or attached to this command.
3. POLICY: All personnel have the responsibility to maintain an environment that sustains a force of highly motivated and qualified professionals. Sexual harassment degrades individuals, readiness and morale. I have zero tolerance for sexual harassment in this command.
4. DEFINITION: The Department of Defense defines sexual harassment as a form of sex discrimination that involves unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:
  - a. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's job, pay or career, or
  - b. Submission to or rejection of such conduct by a person is used as a basis for career or employment decisions affecting that person, or
  - c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creates an intimidating, hostile or offensive working environment.
5. RESPONSIBILITIES: Leaders will promptly investigate complaints of sexual harassment and take immediate and appropriate action to resolve the matter.

  
JOHN C. BUSS  
COL, AV  
Commanding